



### Quick & easy spring-cleaning checklist

- Make a spare key for trustworthy family or friends
- Create an evacuation plan (and practice!)
- Pick a familiar family meeting spot in NYC in case of emergency
- Create an emergency contact list
- Teach younger children the home address and how to dial 911
- Keep house "alive" when away (add outside or interior light)
- Install smoke alarms and carbon monoxide detectors throughout home
- Install deadbolts on every outside door
- Inspect water heaters
- Install window guards
- Check expiration dates on food, medicine and makeup
- Install or check alarm system on house
- Test alarm system
- Check wiring & connections (look for frayed wires, chords under rungs and an fault electrical systems that may need further assistance).